

# Absolute Fencing Gear Inc.

Steps for return, repair, exchange, & stenciling of merchandise to be followed by the customer:

*Please note: This form is only needed if you do not have a copy of your original invoice.*

1. Read the back of this form to find out about our exchange & return policies.
2. Fill out this form to the best of your knowledge, making instructions for exchange or return as clear as possible.
3. Enclose items with this form and send back to the mailing address that's noted on our Exchange / Return policy form.
4. Mail package to the address on the back of this page.

Shipping Information			Contact & Payment Information
Name:			Telephone #
Shipping Address:			Credit Card # (If applicable)
City	State	Zip Code	E-Mail Address

Please fill out the below section, noting the item number (if noted on the invoice), product description (Jacket, Foil, Bodycord, etc), the reason for return (Note either: Refund, Exchange, Repair, or Name Stenciling), and any comments regarding instructions (what size you need in exchange, what name is being stenciled, etc).

Return Form			
Item #	Product	Reason for Return	Comments?

Name stenciling does not require any invoices to be sent back with the item(s) being stenciled.

Invoices are required for all Returns, no exceptions. For exchanges, if you don't have an invoice copy, please just fill out this form to the best of your ability and note the approximate date you purchased the items to be exchanged.

**Make sure you thoroughly read our Exchange & Return policies prior to sending anything back to us. Failure to do so may result in refusal of items sent.**

# Exchange & Return Policies

## Clearance & Sale Items

Clearance & Final Sale Items	Items on Sale
<p style="text-align: center;"><b>All Clearance items are Non-Returnable &amp; Non-Exchangeable No exceptions.</b></p> <p>Please pay careful attention when ordering these items.</p>	<p>Items that are currently on sale (not to be mistaken for Clearance and Final Sale items) are all returnable according to our normal return policy and within 30 days of purchase.</p> <p>Items that are currently on sale may be exchanged, but will incur a shipping charge of <b>\$8.50</b> for any exchanges made.</p> <p>Please check your merchandise as soon as you receive it to ensure that everything has arrived as ordered and is functioning properly. Failure to promptly check your equipment and uniforms will <b>not</b> result in an extension beyond 30 days. No exceptions.</p> <p>To exchange an item currently on sale, please include a copy of the original invoice and note what you are exchanging for in addition to a check or money order for <b>\$8.50</b> to cover shipping. You may also note that we may charge your credit card on file in this amount if you prefer not to send a check.</p> <p>All items sent back must be unused and in the same condition they were shipped out in, otherwise a refusal of exchange may apply.</p>

## Exchange Policy

*The following does not apply to clearance or any sale items:*

Please send all exchanges back with a copy of the original invoice that notes what the items are to be exchanged for. Once inspected a replacement will be shipped to you immediately. There is an **\$8.50** shipping charge for *all* exchanges, except if there was an error on your order that was our fault, or you received a defective item. You may either send either a check with your exchange, or a note that gives us permission to charge your credit card on file in the amount of \$8.50.

All exchanges must be made within 30 days of purchase. Please check your merchandise as soon as you receive it to ensure that everything has arrived as ordered and is functioning properly. Failure to promptly check your equipment and uniforms will **not** result in an extension beyond 30 days. No exceptions.

All exchanges must be unused, in the same condition they were shipped out in, and must be folded neatly if uniforms. Any stains, scratches, or other marks may result in either refusal of exchange or a restocking fee. No exceptions.

## Return Policy

*The following does not apply to clearance & final sale items:*

Please send all returns back with a copy of the original invoice that notes that you would like to return the enclosed items. Once inspected a credit will be issued to you immediately on the same card the items were originally purchased on, and a copy of your receipt will be sent in the mail. **YOU MUST HAVE A COPY OF YOUR INVOICE FOR ALL RETURNS.** No exceptions!

All returns must be made within 30 days of purchase. Please check your merchandise as soon as you receive it to ensure that everything has arrived as ordered and is functioning properly. Failure to promptly check your equipment and uniforms will **not** result in an extension beyond 30 days. No exceptions.

All returns must be unused, in the same condition they were shipped out in, and must be folded neatly if uniforms. Any stains, scratches, or other marks may result in either refusal of exchange or a restocking fee. No exceptions.

## Mail All Items Back To:

**Absolute Fencing Gear Inc.  
25E Kearney Street  
Bridgewater, NJ 08807**

All mailing services are acceptable. Don't forget to include your invoice copy and a note!